**Tutorial Activity**

**REFLECTIVE LEARNING JOURNAL**

**DUE DATE**: 07 September 2017 4pm

**WEIGHTING**: 30 PER CENT

Reflective learning is a learned process that requires time and practice. It is an active process: involving thinking through the issues yourself, asking questions and seeking out relevant information to aid your understanding. Reflective learning works best when you think about what you are doing before, during and after your learning experience. Reflective learning is therefore not only about recognizing your something new, it is also about seeing reality in a new way.



**Your Task**

**Length and/or form**at: 1500 words

**Purpose:**  The purpose of this assignment is to learn about concepts of people resourcing through reflection. Your learning journal will consist of three entries and a final summary of learnings. Each entry will relate to a different week of the program. The content for reflection follows the teaching, readings and discussions in three of the weeks 2-5.

**Content of your learning journal**

A learning journal should focus on your personal responses, reactions and reflections to new ideas or new ways of thinking about a subject that you have been introduced through:

* Lectures, tutorials, set readings, class discussions and case studies
* Research and readings from high quality websites e.g. Society for Human Resource Management (SHRM), Australian Human Resources Institute (AHRI)
* Conversations and discussions with other students, your lecturer, manager, mentor or work colleagues

**Requirements**

**You are required to keep a journal as a record of your learning process.**

The journal will consist of reflections on material covered in each of three different weeks of the course program in weeks 2 to 5 (i.e. Weeks 2, 3, 4, 5). The topics are:

2. What is SHRM? Models of SHRM and HRM

3. External and internal influences: managing people ethically;

4. Perspectives on the employment relationship: Legislation and other external factors

5. Corporate HRM function: Human resource policy, planning,



**ACTIVITY: Reflective Journal Entry on the Topic: The Context of work/HRM**

**\*\* Use the following template AS A GUIDE to break down your discussion**

**Example Learning Journal Template**

**SUMMARY OF WHAT WAS DONE, SEEN etc.… (**Don’t Describe Everything, Be Selective**)**

(include date, time and place if appropriate).

The questions below are a guide.

**NEW LEARNING**

What did I learn that was new to me?

What insights did this new knowledge give to me?

* Did it help me see something in a new light?
* Did it help me understand something that I didn’t understand before?

How do I think this might be useful (in my work practice, in my studies, in my life)?

**PERSONAL REACTION**

How did I feel about what was done?

* Did it affect me emotionally and if so how?

What did I like or enjoy and why?

What did I dislike and why?

What did I find easy to do or understand and why?

What did I find difficult or challenging to do or understand and why?

**ACTION TO BE TAKEN**

Is there any action that I will take as a result?

Do I need to address the gaps in my knowledge?

Do I want to investigate or research further?

**LEARNING STYLE**

How did the delivery of the topic help my learning?

How would I have preferred this topic discussed?

Was the topic presented in a way that related to the real world?

Did you find the theory reflected your experience?

**OVERALL REFLECTIVE COMMENT ON THIS TOPIC**